

**THE UNIVERSITY OF BRITISH COLUMBIA**  
**DEPARTMENT OF EARTH, OCEAN and ATMOSPHERIC SCIENCES**

**EOAS/ESB LOCAL SAFETY TEAM**  
**MEETING MINUTES**  
**Wednesday, August 17<sup>th</sup>, 2022**  
**Zoom Room**  
**11:00 am – 12:00pm**

**Present:** Raymond Andersen (Chair), Jie Le Baik, Alice Chang (PCIGR), Bethany Ladd, Kevin Lin, Rozalia Mate, Sebastian Medrano, Emma Liu (secretary)

**Regrets:** Matthijs Smit, Brian Hunt, Anne-Martine Doucet (Graduate Student Representative), Kate Blackburn

**Action Items:**

- **Meeting called to order:** 11:02 AM

**Adoption of previous Safety Committee Meeting Minutes:**

Approved: Bethany Ladd

Seconded: Sebastian Medrano

**1. ACCIDENT/INCIDENT REPORTS: N/A**

- Mech shop incident
  - SM indicated that an accident was happened in the machine shop on July 14, several people was involved, one of them had a medical emergency. Emergency service was called and showed up after 45 minutes, the person was in better condition by the moment emergency service arrived. A CAIRS report was filed regarding the situation.
  - The lesson we learned from this accident is that in addition to call 911, we also have to call 2-4444 for additional first aid support, as they will show up faster.
  - SM added that as the chance of somebody working alone on isolation is high, we are revamping on the working alone procedure to ensure of a safer environment.
  - RA will talk to PT to see what's the best way to circulate the information to new students or faculties.

**2. ITEMS ARISING FROM THE MINUTES:**

- Fire drill
  - Both fire drills in three buildings (EOS-M, EOS-S & ESB) were successful, feedback from the fire department representative was good, we managed to evacuate from all buildings in around six minutes, which is really good considering ESB has larger group.
  - One comment that we heard is that workers in the rooftop had issues saw the alarm, one of them could not hear anything. SM commented that, with regards to this situation, he will let the manger to know what to expect in terms of emergency.
  - RM added that, she was not there when the fire drill happened, but her colleague acted as the floor warden. One of the doors to PIMS did not close properly and another door on 4<sup>th</sup> floor which is part of the Stats, did not locked automatically either. SM did receive feedback on this, and has submitted a ticket. He will follow up with RM directly about details.

**3. NEW BUSINESS:**

- Fieldwork is already happening when the review committee begins to review the fieldwork safety
  - RA indicated that PT has sent email last term to remind faculty of the two-week rule, but there are still some people who did not follow the rules.
  - BL will put the two-week rule on the website and change the route of where “fieldwork safety” is, so that it can be more accessible.
  - RA would like to do a review on how we dealt with the safety plan applications on our next meeting when everyone is back.
- Asbestos Exposure control plan
  - BL is representing Greg Dipple’s lab, where can commonly contain fibers, they have been sending samples for analysis, and the ones they have sent are all below .5 % ratio, which is very safe. The only change is that they are now working with materials with high fiber containing.
  - They have hired an SRS consultant Robin Van Driel from VOHS Group to write the control plan, it has been approved by the SRS safety already.
  - They are not clear what is needed on the department level. RA commented that we should sign off on the safety procedure, committee members can go through the plan and talk about it in details in Sept meeting.
- Bethany Ladd wanted to step down from the safety committee, will talk to RA offline about the transition in reviewing safety plan.

Meeting Adjourned: 11:25 am

**Next Safety Team Meeting:**

- **EOAS: Tuesday, Oct 11, 2022 at 1:00 PM.**
- **Dean’s office, Stats, PIMS: Wednesday, Oct 12, 2022 at 11:00 AM.**